

CONTRA COSTA COLLEGE

President's Cabinet Minutes

Date: Thursday, November 30, 2017

Time: 9:30am – 11:30am

Location: SAB- 205

Present: Mojdeh Mehdizadeh, Brandy Howard, Mariles Magalong and Beth Goehring

Item and Timeframe	Person(s) Responsible	Potential Outcome	Notes
1. Review of Nov. 8, 2017 Minutes	President Mehdizadeh	Information	Notes were approved
2. (standing item): -Management Council -Academic Senate -Associated Students -Classified Senate	- President Mehdizadeh - Professor Goehring - Mr. Walker-Griffin - Mrs. Carter	Information	Tabled
3. Process to Fill Release Position	Professor Goehring	Information	<p>It was agreed that for faculty release/reassigned time, position descriptions will be created whereby duties, and terms will be integrated.</p> <p>Mariles will provide Mojdeh with list of faculty release positions.</p> <p>Mojdeh, Ken, and Beth will draft position descriptions for release positions that currently don't have them.</p> <p>It was agreed that future faculty release opportunities will be communicated via a solicitation from the college president or academic senate president (if under the direct guise faculty senate), to all faculty. Selection will be made jointly between college and academic senate presidents.</p>
3. Spring 2018 All College Day	Everyone	Discuss faculty recommendations	The structure for the spring 2018 All College Day was discussed and agreed upon. This will include the typical welcome from various groups, service award recognitions, update on Starfish, information on scholarships, and ending with a focused session Guided Pathways (GP). The GP agenda will include vision of GP from State and college perspectives (Mojdeh and Ken), Dramatization on Student Experience in GP (Jason, Carlos, Ashley, Alex), College Status on GP Implementation including KPIs (Katie, Kelly or

			Dennis), and note cards from all college members answering the question “Do You Envision Making the Student Experience Better”.
4. College Committee Structure Review	Everyone		<p>The Cabinet agreed on the following proposed changes which will be shared with College Council during Spring 2018 for approval:</p> <ul style="list-style-type: none"> a. Professional Development Committee should report to Planning b. SLO Committee should report to Planning c. Basic Skills Committee – Mojdeh to speak with Jason and Nooshi about needs for committee d. Enrollment Management Committee to Change to Marketing/Outreach Workgroup and report to Student Success e. New Scheduling Committee currently forming should report to Planning f. The College Access and Retention Committee and Student Success to be disbanded, and a new Student Success Committee formed with a focus on Guided Pathways and a tri-chair model (management, faculty, classified) g. Planning to be co-chaired by Dean of Institutional Effectiveness and Equity and Faculty member serving in role of Planning Coordinator h. CTE Committee to be co-chaired by Dean of Workforce and Economic Development and a CTE faculty member
6. Others Items to share?			
7. Next Meeting:			